

Business Analyst / Software Requirements Engineer

If you are interested in starting a career in a global company, please click [here](#) to submit your application. Applications submitted via our internal recruiting form will be prioritized.

Location: Manila, Philippines

Start Date: Immediately or upon agreement

About RepRisk

RepRisk is a global leader and pioneer in data science, specializing in premium ESG and business conduct risk research and quantitative solutions.

Since 2006, RepRisk has been leveraging artificial intelligence and curated human analysis to translate big data into actionable business intelligence and risk metrics. With daily-updated data synthesized in 20 languages using a rules-based methodology, RepRisk systematically flags and monitors material ESG risks and violations of international standards that can have reputational, compliance, and financial impacts on a company.

Our flagship product, the RepRisk Platform, is the world's largest database of its kind, consisting of 130k+ public and private companies and 30k+ projects of all sizes, in every sector and market.

Leading organizations around the world rely on RepRisk as their key due diligence solution to prevent and mitigate ESG and business conduct risks related to their operations, business relationships, and investments.

Learn more at www.reprisk.com and follow on Twitter: www.twitter.com/reprisk

Job Description

Do you want to support banks and insurance companies to vet their clients for good environmental practices, and better manage risky projects from pipelines in Canada, to copper mines in Congo and fish farms in Thailand? Do you want to help companies worldwide identify those suppliers that use child and forced labor to help change these practices? Moreover, do you want to help us keep up with the ever-changing needs of our diverse and growing client base and ensure we offer them the products and services that make their job as easy as possible?

If the answer to the above is yes, then join the RepRisk Operations Technology team and apply your skills in business analysis, requirements engineering and IT software product management for more than 300 clients, from global banks, investors, and corporates to NGOs and United Nations agencies, who are relying on RepRisk's premium data to integrate ESG risk and sustainability considerations in their day to day work.



You will work closely with the Operations Team, Client Solutions, Client Relationship Management and Sales as well as the IT team to help translate internal and external client needs into software requirements and features, design new RepRisk risk products, and help manage our existing software applications.

We are looking for someone who enjoys talking to both internal stakeholders and clients across diverse sectors and geographies, can elicit and structure business needs, break them down into feasible requirements for software developers and manage resulting projects across functions. As the first business analyst at RepRisk Manila, you will have the opportunity to also shape this role and related process and work closely with colleagues from IT in an agile setup.

Responsibilities

- Gather, document and prioritize software requirements in a cooperative approach including clients and internal stakeholders from business and IT, e.g. by collecting critical information from meetings and producing useful reports
- Define and successfully manage projects by creating project plans (incl. timelines, milestones, resources), guiding involved teams through the development process, tracking activities and resolving problems
- Serve as a product owner for several existing software applications and products, review and prioritize related IT tickets
- Study current processes and system capabilities, construct workflow charts and diagrams, write software specifications and improve existing documentation for both technical and business aspects
- Effectively communicate about your insights and plans to cross-functional team members and management

Candidate Profile

- A Master's or Bachelor's Degree in business or software engineering or a related field
- A minimum of 5-years experience in business analysis or software product management/ requirements engineering, ideally following the Scrum methodology
- Exceptional analytical and conceptual thinking skills
- Proven success in successfully managing cross-functional projects and the ability to influence stakeholders and work closely with them to determine acceptable solutions, incl. leading meetings and giving presentations



- Working experience with Java, Javascript, SQL, Python and PHP is a plus
- Familiar with software and database related aspects for SaaS application
- Curiosity to learn about business and financial services, especially banking, insurance, and investment management, as well as business conduct and sustainability. Knowledge and experience in the field of ESG information and sustainability is a plus
- Excellent oral and written communication skills in English (including editing)
- A team player who loves to work in a highly diverse team and across functions
- You are reliable, curious, open-minded and goal oriented, while striving to deliver operational excellence and superior quality

For more information, please visit <http://www.reprisk.com>.