

Business Analyst Partnerships and Analytics

If you are interested in starting a career in a global company, please click [here](#) to submit your application. Applications submitted via our internal recruiting form will be prioritized.

Location: Manila, Philippines

Start Date: Available immediately or upon agreement

About RepRisk

RepRisk is a global leader and pioneer in data science, specializing in premium ESG and business conduct risk research and quantitative solutions.

Since 2006, RepRisk has been leveraging artificial intelligence and curated human analysis to translate big data into actionable business intelligence and risk metrics. With daily-updated data synthesized in 20 languages using a rules-based methodology, RepRisk systematically flags and monitors material ESG risks and violations of international standards that can have reputational, compliance, and financial impacts on a company.

Our flagship product, the RepRisk Platform, is the world's largest database of its kind, consisting of 120k+ public and private companies and 30k+ projects of all sizes, in every sector and market.

Leading organizations around the world rely on RepRisk as their key due diligence solution to prevent and mitigate ESG and business conduct risks related to their operations, business relationships, and investments.

Learn more at www.reprisk.com and follow on Twitter: www.twitter.com/reprisk

Job Description

The Business Analyst Partnerships and Analytics plays an important role in supporting RepRisk's growth and global reach by executing research and analysis to support internal processes, existing and new partnerships, and to acquire business intelligence for strategic initiatives.

The Business Analyst Partnerships and Analytics is a full-time position and is part of our international Sales and Marketing team and reports to the Senior Project Manager, Sales and Marketing, based in Zurich, Switzerland.

His or her primary responsibilities are as follows:

- Responsibility for the Monthly Market Intelligence briefing and support research on relevant market developments and regulations within main client segments
- Maintenance of Competitive Analysis



- Research support and data collection for:
 - Quarterly and Annual Sales Analysis
 - Client market segments, geographies, and trends
 - Various projects and initiatives to help drive sales activities forward
 - Third party distribution channel processes
- Partnership support:
 - Capturing and monitoring of incoming partnership requests and executing various communication and administrative tasks related to third parties
 - Ongoing partnership activities and deliverables
- Support Senior Project Manager, Sales and Marketing with various administrative tasks

Candidate Profile

You are structured and execution-oriented and have demonstrated ability to deliver on various tasks in a timely and efficient manner either through studies or through initial work experience. Moreover, you take pride in delivering quality in your work, meeting expected deadlines, and bringing tasks to a successful conclusion with an attention to detail. The position requires strong tactical skills as well good communication. Researching, analyzing and systematically collecting information should be among your established skills, while working confidently with a variety of software and office tools. To succeed in this role, it is a pre-requisite to be proactive, solution-oriented, and independent in order to get up to speed quickly on the different tasks and responsibilities.

Education and Experience

- A Bachelor's Degree within subjects related to Business/Business Analytics, Commerce, Economics/Finance or Management.
- 3+ years professional experience in an administrative and/or analytical role
- Analytical and structured thinker, organized, pragmatic, and efficient in execution
- Excellent oral and written communication skills in English is a must
- Strong skills in Powerpoint and Excel is a must

For more information, please visit <http://www.reprisk.com>.

In case you have any questions, our Senior HR Coordinator is more than happy to help you:



Contact: Jean Orillos, Senior HR Coordinator, +63 2 551 7456, Email: contact.manila@reprisk.com (no applications).